

	PROVINCIAL ASSESSOR'S OFFICE	
		JUNE
	MONTHLY ACCOMPLISHMENT REPORT	2025
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM 1.1. Approval of Assessment Transactions emanating from the thirty-four (34) Municipal Assessor's Offices 1.1.1 Real Property Units (RPU) of newly discovered real properties	Declaration of newly discovered real properties such as land, buildings and machineries for taxation purposes	<p>Approved a total of 118 Real Property Units (RPU) of newly declared real properties for Lands, Buildings and Machineries.</p> <p><u>Taxable Properties:</u></p> <p>Residential Lands:</p> <div> Market Value Php 900,900.00 Assessed Value 54,050.00 </div> <p>Residential Buildings:</p> <div> Market Value Php 20,423,991.00 Assessed Value 5,426,190.00 </div> <p>Agricultural Lands:</p> <div> Market Value Php 3,114,630.00 Assessed Value 218,030.00 </div> <p>Commercial Buildings:</p> <div> Market Value Php 12,338,543.00 Assessed Value 7,854,230.00 </div> <p>Commercial Machineries:</p> <div> Market Value Php 759,990.00 Assessed Value 607,990.00 </div> <p>Industrial Machineries:</p> <div> Market Value Php 5,500,000.00 Assessed Value 4,400,000.00 </div> <p>Industrial Building:</p> <div> Market Value Php 14,772,640.00 Assessed Value 10,415,530.00 </div> <p><u>Exempt properties:</u></p> <p>Government Buildings:</p> <div> Market Value Php 10,236,810.00 Assessed Value 2,651,250.00 </div>

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1.1.2 RPU's for transferred Properties	Transfer of Ownership with updated Real Property Tax (RPT) and Transfer Tax payment with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable	<p>Religious Buildings: Market Value Php 3,175,530.00 Assessed Value 3,052,190.00</p> <p>Educational Buildings: Market Value Php 21,538,513.00 Assessed Value 776,080.00</p> <p>Approved a total of 389 RPU's for transferred properties.</p>
1.1.3 RPU's for subdivision, consolidation, revision or physical change	Subdivision and consolidation of real properties with updated RPT payment and upon payment of fees to Provincial Treasurer's Office (PTO), re-sectioning, and revision as to classification, actual use, area, boundaries, lot number, correct name of owner, etc.	<p>Approved a total of 717 RPU's subdivided, consolidated and revised assessments and other data of existing real properties</p> <p>SD – 448 RPU's CS – 21 RPU's DP – 203 RPU's RC – 45 RPU's</p>
1.2 Issuance of Certified Copy of Tax Declarations (TDs), various certifications, certified photocopy of TDs and other assessment records	Issuance of certifications, certified copies of TD and photocopies of TD and other assessment records as basis of the BIR in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; DENR in the issuance of title; DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).	<p>Issued the following:</p> <p>390 Certified Copy of Tax Declarations 305 Various Certifications 196 Certified Photocopies of old TDs and other assessment records</p>
1.3 Annotation of encumbrance on the face of TDs	Annotation of encumbrance on TDs covering real properties for bail bonds, mortgages, levy, adverse claims and such other encumbrances and liens	<p>Annotated on the face of Tax Declarations:</p> <p>4 TDs - Mortgage 2 TDs - Bailbond 2 TDs - Notice of Levy 1 TD - Lease of contract</p>
2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE		
2.1 Field Appraisal and Assessment of Real Property		

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2.2 LGU Visitation and Rendering of Technical Assistance to Municipal Assessor's Offices	<p>2.2.1 Provision of assistance to Bureau of Local Government Finance (BLGF) Regional Evaluation Team in the conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province</p> <p>2.2.2 Visitation, monitoring, rendering of technical assistance to local assessment offices and upon request of real property owners.</p>	<p>Atty. Jenny Flor T. Manantan-Cabaddu, Asst. Provincial Assessor for Administration, together with her team, conducted monitoring to the different Assessment Offices in the province in relation of the conduct of General Revision in the following municipalities, to wit:</p> <p>June 19, 2025 – Cordon, Isabela June 20, 2025 – Ramon, Isabela June 24, 2025 – San Isidro, Isa. June 25, 2025 – Alicia, Isabela June 27, 2025 – Cauayan City</p> <p>Ms. Yulma Marie C. Balabbo, Asst. Provincial Assessor for Operation, together with her team, conducted monitoring to the different Assessment Offices in the province in relation of the conduct of General Revision in the following municipalities, to wit:</p> <p>June 19, 2025 – Angadnan, Isabela June 20, 2025 – Echague, Isabela June 24, 2025 – Jones, Isa. June 25, 2025 – S. Agustin, Isabela June 27, 2025 – Gamu, Isabela</p> <p>Ms. Yulma Marie C. Balabbo, Asst. Provincial Assessor for Operation; together with Engr. Mark Gen S. Siquian, AC II, rendered technical assistance on the appraisal & assessment of JL Resort in Barangay Compania, Tumauni Isabela, on June 13, 2025, as per request of Engr. Gemarie A. Tamayo, Mun. Assessor.</p> <p>Mr. Pepito V. Bautista, TM I, together with Engr. Mark Gen S. Siquian, AC II, conducted ocular inspection and appraisal of lot located at Brgy. Zone I, San Mariano, Isabela on June 17, 2025, as per letter request of Hon. Edgar Talosig Go, Municipal Mayor.</p> <p>Mr. Pepito V. Bautista, TM I, together with Engr. Mark Gen S. Siquian, AC II, conducted ocular inspection and appraisal of lot located at Brgy. Dadap, Luna, Isabela on June 27, 2025, as per letter request of Hon. Adrian Leandro P. Tio, Municipal Mayor.</p>

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2.3 Verification and Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System	Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor.	Continued the review of submitted QRRPA of Local Assessors thru LIFT System for 2 nd quarter of CY 2025 and previous quarters that have some corrections.
	Monitoring of submission of QRRPA for 1st quarter CY 2025, and reviewing the same before uploading, thru LIFT System	Monitored Local Assessors in the submission of QRRPA reports for 2nd quarter of 2025, have verified and checked those that were submitted before uploading to the LIFT System.
2.4 Updating and Maintenance of Assessment Records	Updating and maintenance of Assessment Records on e-GAPS including technical and non-technical records such as FAAS, TDs, SMs, TMCRs and ROA	Updated on a continuing daily process assessment records in all the 1,224 Real Property Units of approved assessment transactions for the month.
3. LGU CAPABILITY BUILDING		
3.1 Trainings, Workshops, Seminars, Orientation and Convention	Attendance and Participation in Trainings, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	<p>Mr. Lorenzo Charles A. Jucar, LAOO IV; and Ms. Kristine Kate Ramos, AC II, attended the PAMAS 16th National Convention Seminar at KCC Mall, Zamboanga City, on June 2-5, 2025.</p> <p>Ms. Zenaida A. Gariel, Provincial Assessor, together with Ms. Yulma Marie C. Balabbo, APA for Operation, Atty. Jenny Flor T. Manantan-Cabaddu, Asst. Provincial Assessor for Administration, attended the presentation of Local /Provincial Development Investment Program (PDIP) of this office on June 2, 2025.</p> <p>Mr. Allan Harris G. De Joya, LAOO I, and Ms. Irene Jao, attended Orientation on Safe Spaces Act and Other Protective Laws on June 25, 2025.</p> <p>Atty. Jenny Flor T. Manantan-Cabaddu, APA for Administration, served as one of the resource speakers in the said event.</p>
4. INTERNAL ADMINISTRATION		
4.1.Request of Real Property Owners/clientele	<p>4.1.1 Actions on requests of Real Property Owners, both in writing and party waiting</p> <p>4.1.2 Conduct of staff monthly meeting</p>	<p>Acted on a total of 900 requests of Real Property Owners, and 5 requests in writing with accuracy and efficiency in a prompt manner.</p> <p>Conducted a short meeting for PAO staff on June 17, 2025.</p> <p>Conducted monthly regular meeting on June 23, 2025 with discussion/resolution of issues and concerns in the operation of the office.</p>

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4.2. Conduct of and/or Attendance in Meetings	<p>4.2.1 Monthly meeting with the Philippine Association of Municipal Assessors (PAMAS) - Isabela Chapter</p> <p>4.2.2 Court Hearing</p>	<p>Attended monthly meeting of PAMAS, Inc. - Isabela Chapter scheduled and conducted by the association on June 26, 2025 held in Quezon, Isabela.</p> <p>Mr. Lorenzo Charles A. Jucar, LAOO IV, appeared before RTC Branch 18, city of Ilagan, Isabela to represent the Provincial Assessor on Civil Case No. R-1371, on May 25, 2025.</p>
5. OTHER MATTERS		<p>The following employees were recognized as "GRTA Ulirang Kawani ng Linggo" for the whole month of June, 2025:</p> <p><i>Stevenson Ross J. Cureg – June 2</i> <i>Kristine Kate L. Ramos – June 9</i> <i>Editha Q. Medrano – June 16</i> <i>Charles Kim Louie L. Luis – June 23</i></p> <p>Atty. Jenny Flor T. Manantan-Cabaddu, Asst. Provincial Assessor for Administration, joined the following meetings, to wit:</p> <ul style="list-style-type: none"> •Stakeholders Consultation on Regional Agri-Fishery Industry Portfolio (RAFIP) on June 10, 2025 •Luzon Mango congress and PGI Evaluation Visit on June 11, 2025 •PGI Evaluation of Isabela United Farmers and Processors Agro Cooperative on June 18, 2025 •Establishment of Juice Processing Facility in the Province on June 3, 10, & 18, 2025 <p>This office, led by Ms. Zenaida A. Gabriel, Provincial Assessor, joined the Nationwide Simultaneous Earthquake Drill (NSED) on June 19, 2025.</p>

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		<p>Our office, led by Ms. Zenaida A. Gabriel, Provincial Assessor, attended the oath-taking ceremony of the newly elected officials in the Province of Isabela, held on June 30, 2025, at the Capital Arena, where three employees from our office served as ushers and usherette. They are:</p> <p>Aaron Joshua Duran Kris Raimar L. Orosco Jana Jamaine P. Bulauan</p>

Prepared by:

Submitted by:


ROWENA T. SEGUI
LAOO III


ZENAIDA A. GABRIEL
Provincial Assessor



Presentation of the Local/Provincial Development Investment Program (PDIP) (June 2, 2025)



PAMAS National Convention in Zamboanga (June 2-6, 2025)



GRTA Ulirang Kawani ng Linggo

(Mr. Stevenson Ross J. Cureg - June 2, 2025)

(Ms. Kristine Kate L. Ramos - June 9, 2025)

(Ms. Editha Q. Medrano - June 16, 2025)

(Mr. Charles Kim Louie L. Luis - June 23, 2025)



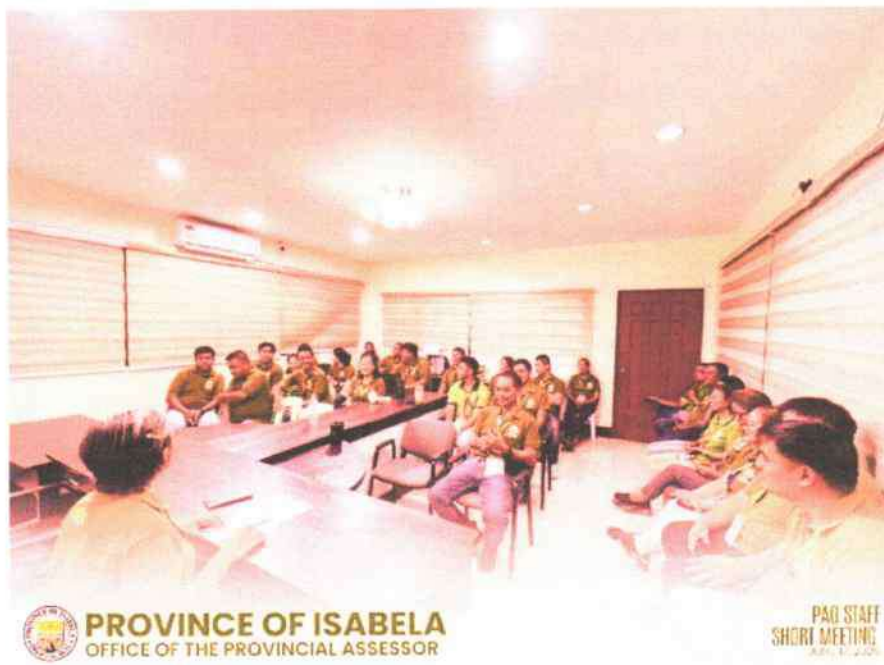
Atty. Jenny Flor T. Manantan-Cabaddu, APA for Administration, attends series of Meetings on Establishment of Juice Processing Facility in the Province (June 3, 10, and 18, 2025)



Atty. Jenny Flor T. Manantan-Cabaddu, APA for Administration, joins Stakeholders Consultation on Regional Agri-Fishery Industry Portfolio (RAFIP) (June 10, 2025)



Atty. Jenny Flor T. Manantan-Cabaddu, APA for Administration, joins coordination meeting for 5th Luzon Mango Congress and PGI Evaluation Visit (June 11, 2025)



PAO Staff Short Meeting (June 17, 2025)



Atty. Jenny Flor T. Manantan-Cabaddu, APA for Administration, joins PGI Evaluation of Isabela United Farmers and Processors Agro Cooperative (June 18, 2025)



Nationwide Simultaneous Earthquake Drill (NSED) (June 19, 2025)



PAO Staff Regular Monthly Meeting (June 23, 2025)



Orientation on Safe Spaces Act and Other Protective Laws (June 25, 2025)



Atty. Jenny Flor T. Manantan-Cabaddu, APA for Administration, is one of the resource speakers during the Orientation on Safe Spaces Act and Other Protective Laws (June 25, 2025)



Oath-Taking Ceremony of the newly Elected Officials in the Province of Isabela on June 30, 2025 at the Capital ARENA

MONITORING IN THE CONDUCT OF THE 2024 GENERAL REVISION OF
ASSESSMENT AND PROPERTY CLASSIFICATION



TUMAUINI, ISABELA (June 13, 2025)



SAN MARIANO, ISABELA (June 17, 2025)



ANGADANAN, ISABELA (June 19, 2025)



CORDON, ISABELA (June 19, 2025)



ECHAGUE, ISABELA (June 20, 2025)



RAMON, ISABELA (June 20, 2025)



JONES, ISABELA (June 24, 2025)



SAN AGUSTIN, ISABELA (June 25, 2025)



CAUAYAN CITY, ISABELA (June 27, 2025)